Quick Start Guide

Version 1.1

Comprendo! is a Plug n' Teach digital content system for your classroom configured to your specific state standards and/or local scope and sequence.

Go to http://www.englishspanishsuccess.com/ and
go to the Products page to learn more.

Need Help?

Toll Free (866) 464-4648
E-Mail support@englishspanishsuccess.com
Website http://www.englishspanishsuccess.com/

Minimum System Requirements

PC

- Windows XP, Vista, Windows 7
- One USB 2.0 port (2 ports required for student response system integration)
- Pentium 1.5 GHz (or compatible)
- 512MB RAM
- Digital projector
- Stereo speakers
- Screen resolution 1024x768 pixels
- No Internet connection required

Mac

- Intel Mac
- OS X 10.5.1 (Tiger) or later
- One USB 2.0 port (2 ports required for student response system integration)
- 512MB RAM
- Digital projector
- Stereo speakers
- Screen resolution 1024 x 768 pixels
- No Internet connection required

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Getting Started

with your Comprendo!

Congratulations on receiving Comprendo!. The following steps will guide you through the start-up process. Simply plug your **Comprendo!** into any available USB port.

Important! If you are using a response system in conjunction with **Comprendo!**, please make sure that the receiver is plugged in and active BEFORE plugging in and activating Comprendo!.

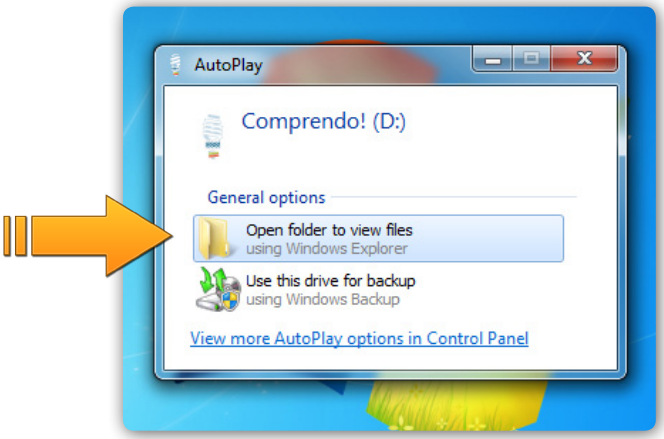
Windows

There are two paths to access the media:

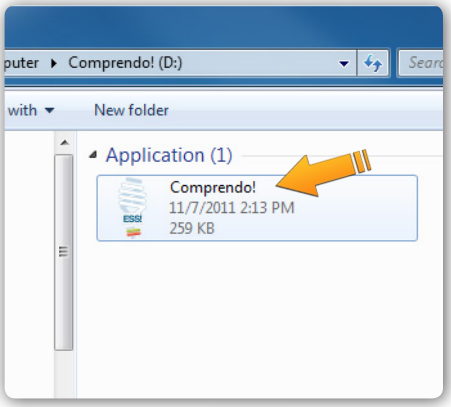
- AutoPlay
- Manual

AutoPlay Option

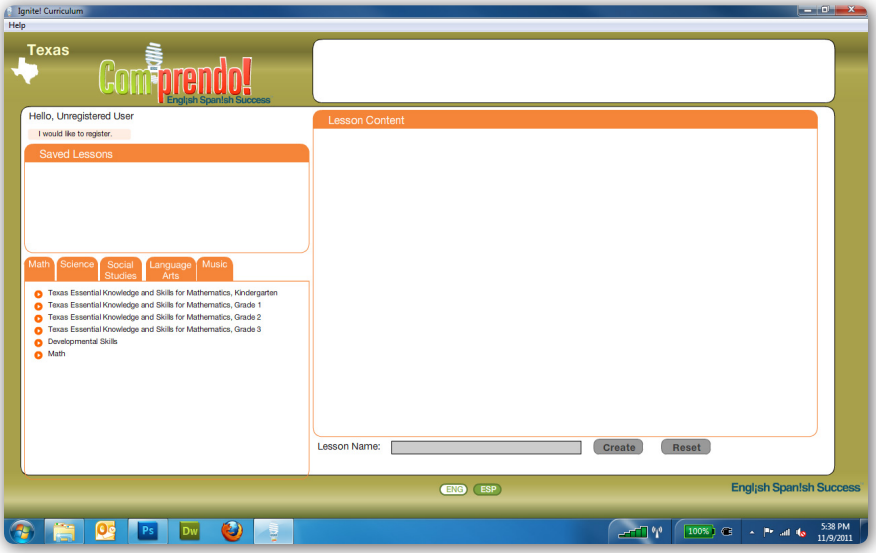
There is an AutoPlay feature built into Comp**rendo!**. Windows Vista and Windows 7 operating systems will request a scan. Windows XP bypasses this step. Continue without scanning.



The next screen will be the drive folder. Double click on *"Comprendo!"* to start the program.

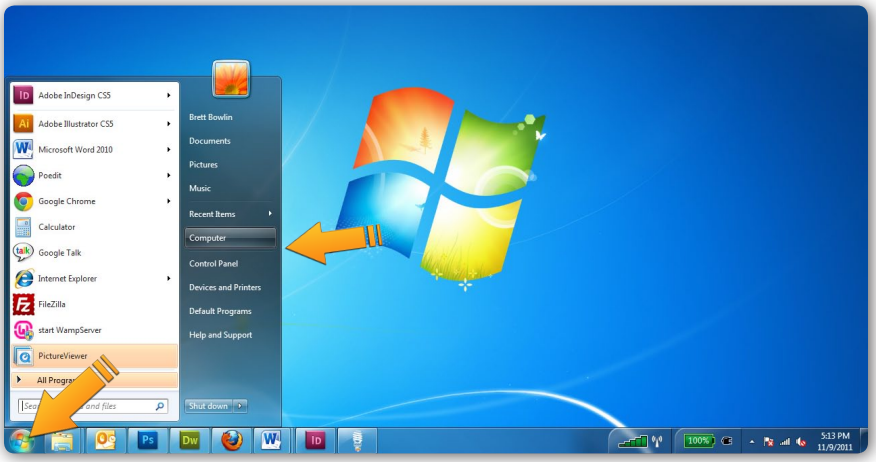


Comp**rendo!** will launch and the User Interface will automatically start and look similar to the screen below.

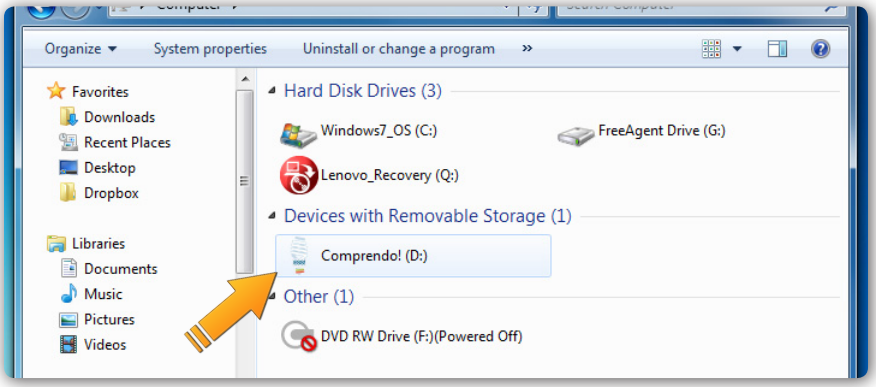


Manual Path Option

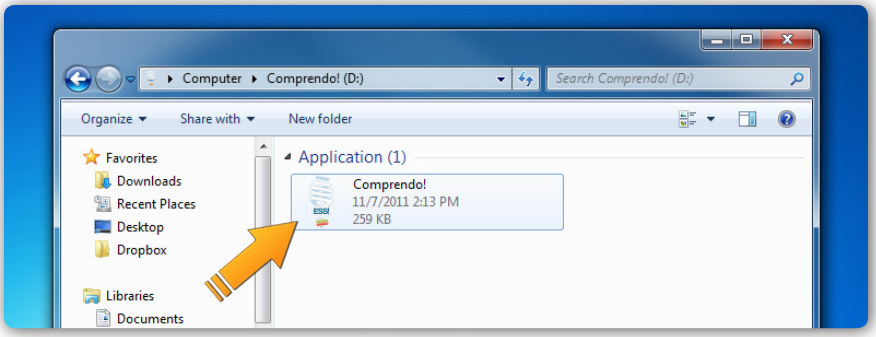
This method of starting Comp**rendo!** is for all Microsoft operating systems. Click on the Microsoft logo (the ***Start*** button) on the bottom left hand corner of the screen. Then, click ***"My Computer."***



Next, double click on ***Comprendo! icon***.



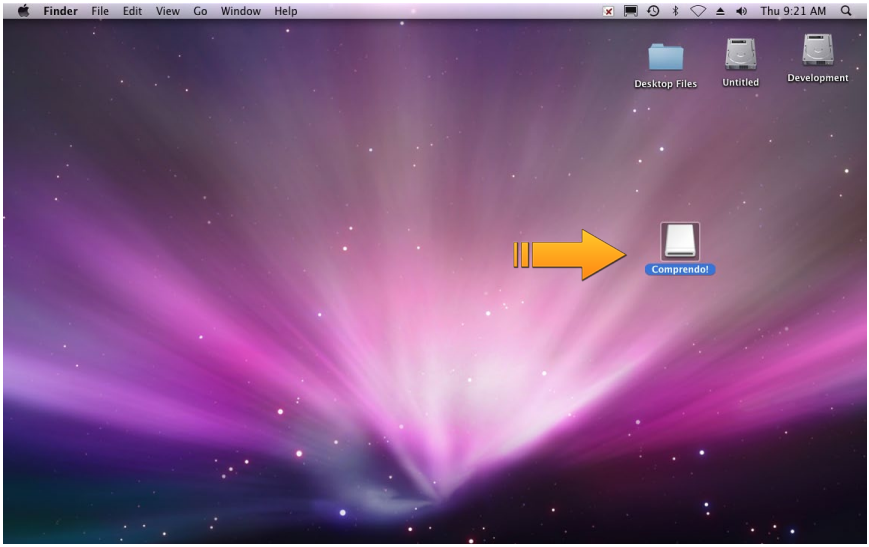
Double click again on ***Comprendo! icon*** once you have opened the "Comprendo" drive folder.



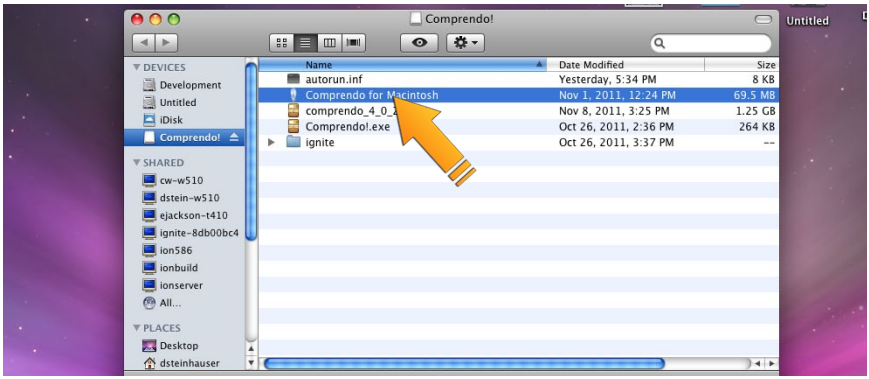
Comprendo! will launch and the user interface will automatically start and look similar to the screen below.

Mac

Once you plug in your **Comprendo!** to your Mac, the Comprendo! icon will appear on the your Desktop. Double click the "***Comprendo!***" drive icon.



A Finder window will open, double click on ***Comprendo for Macintosh***.



Comprendo! will automatically load and the user interface will appear similar to the screen below.

Using Comprendo!

with student response systems

Comprendo! is fully integrated with SMART Response, Renaissance Learning's 2Know! and NEO2, eInstruction's CPS SRS system as well as Promethean's leading ActivExpression student response systems. The following instructions are for classrooms that are equipped with this technology. If you would like to view additional training material, including videos that walk through Comprendo! features, please visit http://www.englishspanishsuccess.com/.

Need Help?

Toll Free (866) 464-4648
E-Mail support@englishspanishsuccess.com
Website http://www.englishspanishsuccess.com/

Renaissance®

2Know! & NEO2 Integration

Step 1

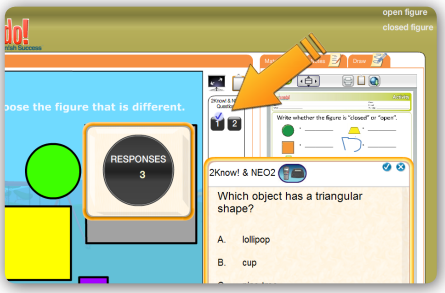
Plug in your receiver to any available USB port on your Mac or PC, and pass out the responders or NEO2 devices to your students. Wait until the green light appears on the receiver before continuing.

Step 2

Plug your **Comprendo!** into any available USB port on your Mac or PC. Follow instructions in the Quick Start section to initiate the application. Once Comprendo! is open, instruct students to "join a session" from their ***NEO2*** or other responder.

Step 3

Within the Lesson Viewer Screen, the ***2Know! & NEO2 Questions*** can be opened from the numbers on the media time bar or to the right of the media viewer window. If you have "named" the devices prior to launching the question, instead of the Response Counter you'll instead see a list of all registered student names.

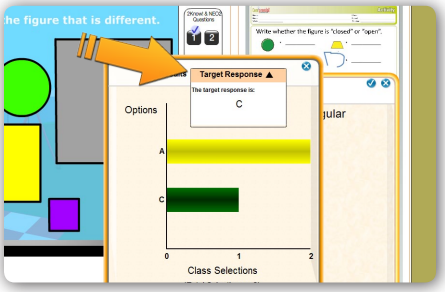


Step 4

Students will need to press any button on their device to see the answer options. Students then key in their answer and then will hit "Enter."

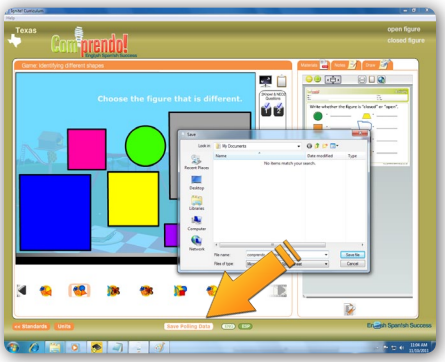
Step 5

To view the student responses, click the ***check mark*** in the question box. The ***Target Response*** dropdown will display the expected answer. For Text and Numeric questions, you'll have an option to drag and drop the answers to spark discussion or label a diagram.



Step 6

To save the response data for this session, click on "Save Polling Data," name the file, and click "Save." This will export the data into an Excel file.



Promethean®

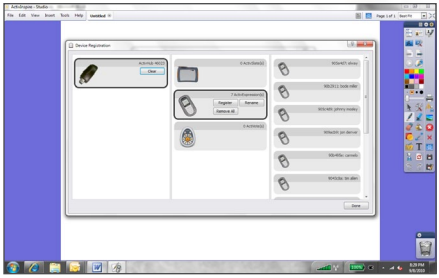
ActivExpression Integration

Step 1

Plug in your ***ActivHub*** to any available USB port on your Mac or PC, and pass out the ***ActivExpression***s to your students.

Step 2

Within ***ActivInspire***, ensure that the ***ActivExpression***s are registered to the ***ActivHub***, using either a numeric identification system or actual student names.

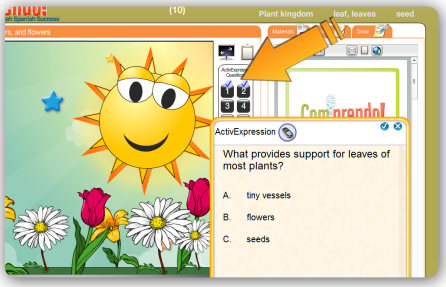


Step 3

Plug your **Comprendo!** into any available USB port on your Mac or PC. Follow instructions in the Quick Start section to initiate the application.

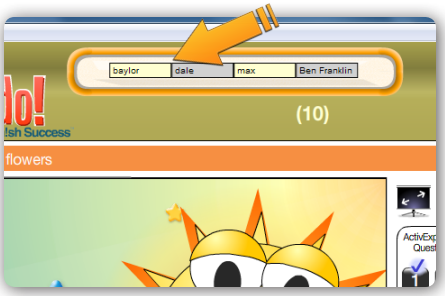
Step 4

Within the Lesson Viewer Screen, the ***ActivExpression Questions*** can be opened from the numbers on the media time bar or to the right of the media viewer window.



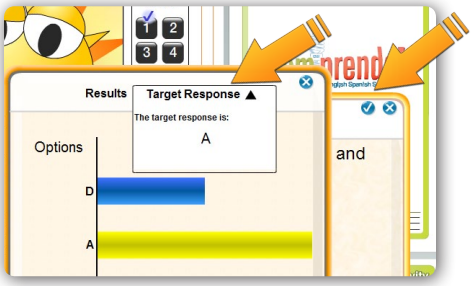
Step 5

As responses from the class come in, you will notice the names turn yellow.



Step 6

To view the student responses, click the ***check mark*** in the question box. The ***Target Response*** dropdown will display the expected answer. For Text and Numeric questions, you'll have an option to drag and drop the answers to spark discussion or label a diagram.



Step 7

To save the response data for this session, click on "Save Polling Data," name the file, and click "Save." This will export the data into an Excel file.

SMART®

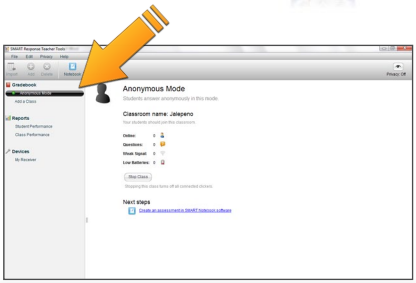
Response Clicker Integration

Step 1

Plug in your *SMART* receiver to any available USB port on your Mac or PC, and pass out the clickers to your students.

Step 2

Open the program "*SMART Response Teacher Tools*." Select "*Anonymous Mode*."

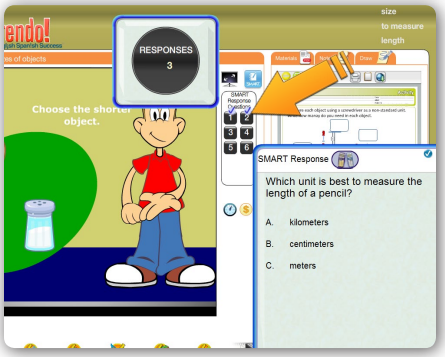


Step 3

Plug your **Comprendo!** into any available USB port on your Mac or PC. Follow instructions in the Quick Start section to initiate the application.

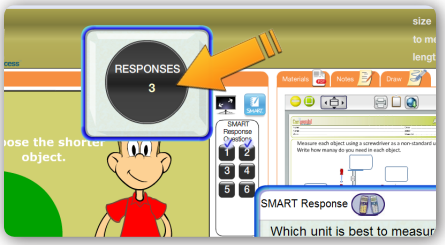
Step 4

Within the Lesson Viewer Screen, the *SMART Response Questions* can be opened from the numbers on the media time bar or to the right of the media viewer window. The first time you launch a question, there will be a slight delay.



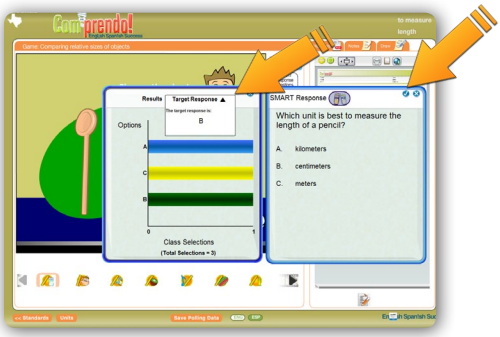
Step 5

As responses from the class come in, you will notice the response counter update.



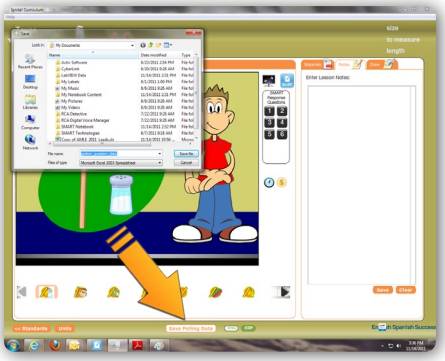
Step 6

To view the student responses, click the ***check mark*** in the question box. The ***Target Response*** dropdown will display the expected answer. For Text and Numeric questions, you'll have an option to drag and drop the answers to spark discussion or label a diagram.



Step 7

To save the response data for this session, click on "Save Polling Data," name the file, and click "Save." This will export the data into an Excel file.



eInstruction®

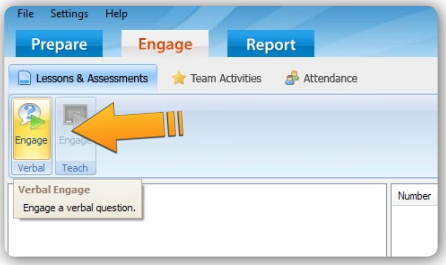
CPS™ and CPS™ Pulse Integration

Step 1

Plug in your ***eInstruction*** receiver to any available USB port on your Mac or PC, and pass out the clickers to your students.

Step 2

Open the program "***CPS***." Be sure to set up a class and add students in the "Prepare" tab before continuing. Next, click the "Engage" tab and then proceed to click the "Engage" button.



Step 3

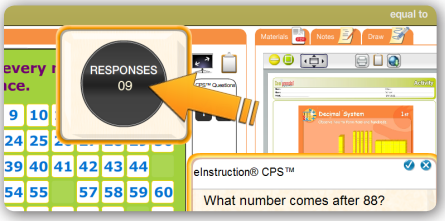
Plug your **Comprendo!** into any available USB port on your Mac or PC. Follow instructions in the Quick Start section to initiate the application.

Step 4

Within the Lesson Viewer Screen, the ***eInstruction® CPS™*** can be opened from the numbers on the media time bar or to the right of the media viewer window. The first time you launch a question, there will be a slight delay.

Step 5

As responses from the class come in, you will notice the response counter update.



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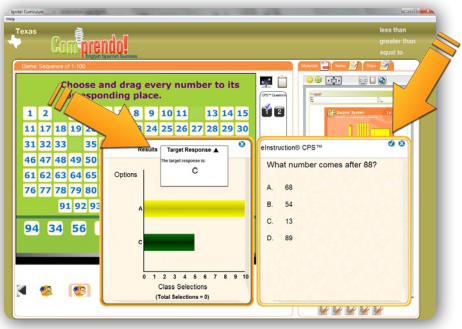

Step 7

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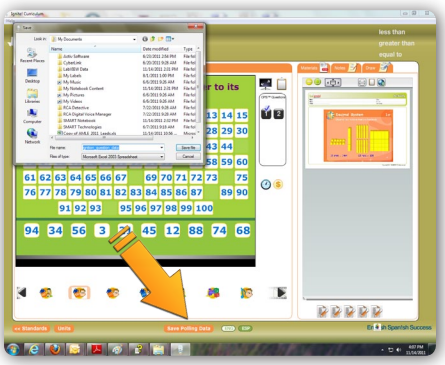
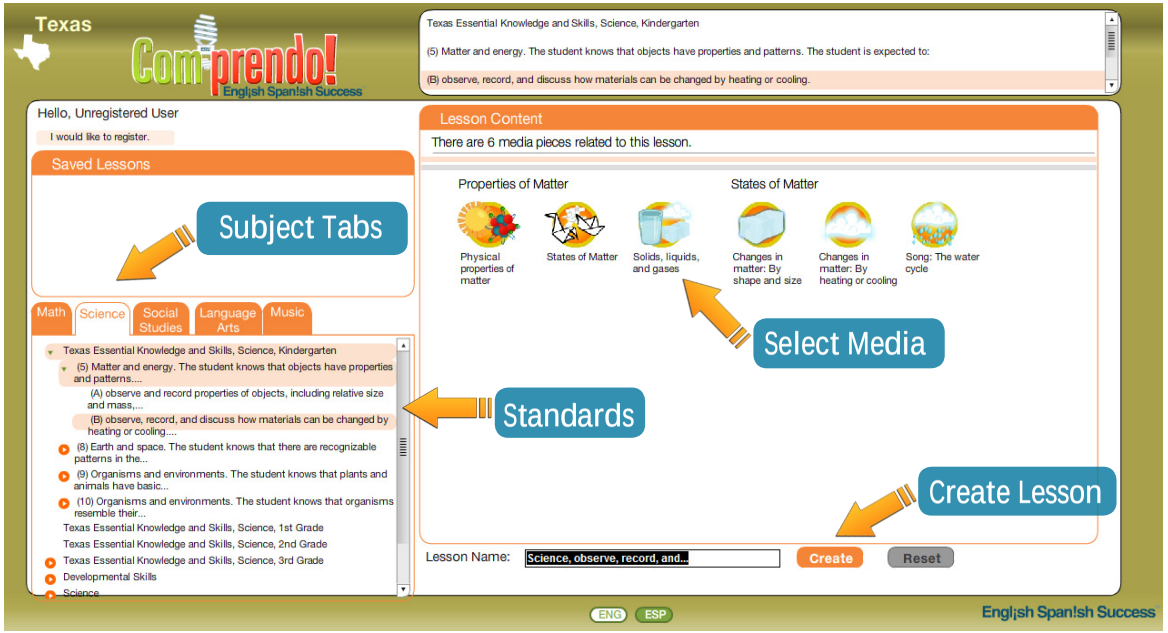
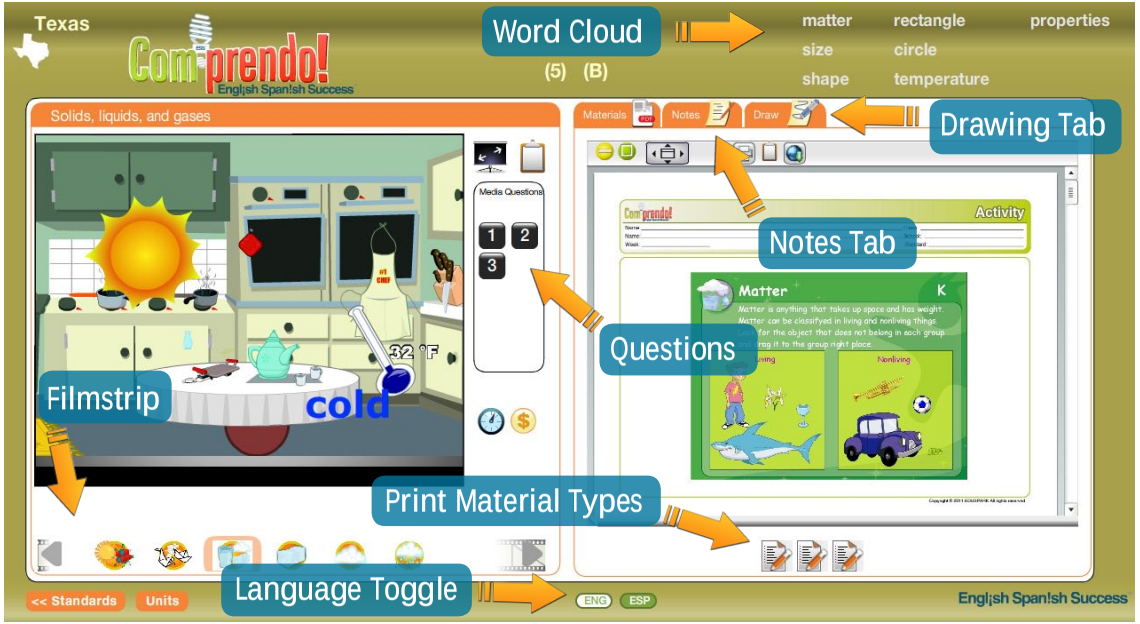




The ***Lesson Creator Screen*** displays and variety of powerful search options to assist in navigating the ESS! digital resources.

Standards Search media by alignment to your state's academic standards.
Index Tab Find state standards or themes by subject
Select Media Click on a media thumbnail to open the *Lesson Viewer Screen*.

Create Lessons You can save any media search by clicking the "Create" button towards the bottom right. All saved searches will appear in the Saved Lessons box towards the top left. Search media by alignment to your state's academic standards and themes.



Once you select a media piece within a lesson, you will arrive at the ***Lesson Viewer Screen***. All media-related teacher tools can be accessed here including the print materials.

Filmstrip Displays other media in this lesson.
Questions Contains formative assessment intended to be used with the media.
Language Toggle allows the user to switch between English and Spanish.
Print Material Types The icons open the appropriate print material in the Materials window.

Word Cloud lists all academic vocabulary for the particular lesson. Click a word to open it in a flash card.
Notes Tab Opens the Notes window, which is an open space to type and paste notes, etc. Notes can be saved onto your Comprendo! to be re-accessed at a later time.
Drawing Tab Opens the Draw window, a completely blank space for use with interactive white boards.

Frequently Asked Questions

What configuration options are available for Comprendo!?

Comprendo! can be configured to meet *your* needs. First, the product is configured to your state standards. We cover all 50 states plus Washington DC, Puerto Rico, the US Virgin Islands, and Canada. Our content spans four grade levels, Kindergarten through 3rd, and Comprendo! can be aligned to a single grade level or all grades we cover.

Will I lose my lessons if I unplug my Comprendo!?

No, your lessons will remain in the Saved Lessons bin until you delete them.

Why does a file folder pop up when I plug in my Comprendo!?

Comprendo! has a unique file structure system that allows for us to offer a true "Plug n' Teach" product with absolutely no software to load on your computer. When this window pops up, please minimize or close it. To activate Comprendo!, all you have to do is click "Run Comprendo!" in the other window. This will display differently based on the operating system on your computer, but has been tested to work on all common Mac and PC systems.

When I plug Comprendo in, my Windows 7 computer is asking me if I want to "scan and fix" Comprendo! (D:) - what should I do?

This is a standard security measure in the new Windows operating system for any external drive that is attached to your computer. We recommend that you select "continue without scanning." A scan would not be harmful to Comprendo!, but it will take 10 - 20 minutes to complete.

My classroom does not have a set of student response systems - will Comprendo!'s formative assessment questions still work?

Absolutely! The formative assessment questions are intended to provide teachers opportunities to check for understanding within the context of a lesson - whether you have LRS technology or not. Without clickers, get creative and use small dry erase boards or colored popsicle sticks.

Does Comprendo! require an Internet connection?

No Internet connection is required to use Comprendo!.

Can I share Comprendo! with other teachers in my school?

Sure! We encourage sharing resources but clearly the Comprendo! can only be used in one classroom at a time. We recommend every teacher have their own Comprendo! that is custom configured for what they teach and the technology they have access to in their classroom in order to have the absolute best experience.

English Spanish Success™

Need Help?

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E-Mail support@englishspanishsuccess.com
Website http://www.englishspanishsuccess.com/

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